

Know before you go **IIDA Minnecon** at Target Field
July 23rd – 25th, 2018

Freight & Packages:

Packages and freight will not be accepted more than one day prior to the show date

For Minnecon deliveries will begin to be accepted **Monday, July 23rd**. Any deliveries made prior will be returned/ turned away – you may be charged a redelivery fee by the delivery group. Any deliveries or freight that involve loading in/setting up a booth on the show floor will not be allowed dock access until 12:00p on 7/23.

Shipments should be addressed as follows....

Minnesota Twins
Attn: TFE - Minnecon 2018/ VENDOR NAME, Booth #
1 Twins Way
Minneapolis, MN 55403

All outgoing deliveries and shipments must be prearranged and **occur before 12:00p on Thursday, July 25th**. Vendors must provide their own shipping labels and materials to secure their packages/ freight.

Target Field is not liable for any shipments or deliveries. Target Field does not have storage space beyond the timeframe indicated above.

Loading Dock:

Minnecon IIDA does not have exclusive access to the Target Field loading dock due to the many deliveries required for ballpark operations. Specific dock slips will be identified for IIDA Minnecon's use; please follow the directions of the Target Field staff and security officers.

Only utilize the loading dock if you require a dock slip. The Thomson Reuters Champions Club entrance as well as the parking spaces near the loading dock ramp may also be utilized.

Dock spaces have a **15-minute time limit** associated with them, you may be asked to move to accommodate the volume of traffic if you exceed this.

Fully unload at the dock and move your truck/ vehicle away from the dock into a parking spot **BEFORE** continuing to load into your booth space in the Delta Sky360 Club.

Do not leave your truck parked at the loading dock for any reason, drivers must remain with trucks while at the loading dock.

Target Field will provide an allotment of carts clearly indicated for use by IIDA Minnecon. It is recommended vendors provide their own carts/ dollies to expedite the load in process. Please do not utilize carts from the loading dock that are not indicated for IIDA Minnecon use.

The freight elevator on the loading dock opens directly to the show floor. The loading dock is located at level -2, the show floor is located on level 2.

The following loading dock schedule has been established for IIDA Minnecon...

Tuesday 7/23
12:00p – 5:00p

Wednesday 7/24
8:00a – 11:00a

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4:00p – 9:00p

Thursday 7/25
8:00a - 12:00p

Any exceptions or special cases to this must be communicated to Target Field prior to the show dates.

Power & Electrical:

There are electrical outlets built into the perimeter of Target Field venues, however many outlets may lie on one circuit.

Special power box drops will be utilized on the show floor to provide additional power and individualized circuits should they be required.

Target Field does not provide extension cords or power strips. All extension cords must be taped down with approved gaff tape or covered with cable ramps if necessary.

All special power needs should be communicated in advance to IIDA Minnecon at minneconiida@gmail.com

Damages:

Any taping, adhering, or hanging to Target Field property is not allowed with our consent from Target Field Events.

Any damage done to the ballpark of will be billed accordingly to the group responsible. This includes additional cleaning fees (i.e. adhesive removal).

Left Property:

Any property or items left in the ballpark beyond **12:00p on Wednesday, July 25th** is deemed abandoned property and becomes the property of Target Field.